

# Sunapee School Board Meeting

## SMHS Music Room

June 6, 2018

### Call to Order:

Chair Tyler called the meeting to order at 7:00 p.m.

### Roll Call:

Jim Borelli  
Brian Garland  
Edward Andersen  
Jesse Tyler  
Scott Ritzmann

### Others Present:

Russell Holden, Superintendent  
Sean Moynihan, SMHS Principal  
Meagan Reed, SMHS Asst. Principal  
Jodi Bergen, SCES Principal  
Ray Palin, SMHS Teacher  
Blaise O'Mara, Student Representative

### Pledge of Allegiance/Moment of Meditation:

The Pledge of Allegiance was led by School Board Chair Tyler. Chair Tyler asked for a moment of meditation for Director of Student Services Terra Geer as her mother recently passed away.

### Minutes:

Edward Andersen moved to approve the public minutes of the May 3, 2018 school board meeting, the nonpublic minutes of May 3, 2018 and the SCES Facility Meeting May 17, 2018 minutes as presented.

Jim Borelli seconded the motion.

It was noted that a vote couldn't be taken as some members weren't at the SCES Facility Meeting.

Edward Andersen moved to amend his motion to approve the May 3, 2018 SCES regular school board meeting minutes as presented.

Jim Borelli seconded the motion.

Vote unanimous.

Scott Ritzmann moved to approve the May 3, 2018 nonpublic meeting minutes as presented.

Brian Garland seconded the motion.

Vote unanimous.

Jesse Tyler moved to approve the May 17, 2018 SCES Facility Meeting as presented.

Edward Andersen seconded the motion.

3 - Yays, 0 - Nays, 2 - Abstentions

Superintendent Holden noted that committee meeting minutes don't have to be approved by the whole board as not all members attend. They can just be brought forth as informational.

#### Agenda Review:

None

#### Public Forum:

Jan Bettancourt, Sunapee resident, asked if there is a timetable for contract negotiations. She hoped open negotiations would be discussed. The warrant article asking for open negotiations was in favor 2-1. She feels that negotiations in the school district aren't transparent.

#### Destination Imagination Presentation:

Members and coaches from the Destination Imagination teams gave the following presentation to the Board:

- The District has had Destination Imagination teams for five years.
- This year, there were five teams, and two teams made it to Global Finals in Tennessee, this included a "Rising Stars" team for kindergarten to second grade. They don't compete in competitions, but learn the challenges.
- For DI, teams choose one topic as a main challenge. The topics include: technical, scientific, engineering, fine arts, improv, or service learning.
- The two teams that attended Globals focused on: SCES - service learning and SMS - fine arts.
- The SCES team met every Friday and some days during vacations. The middle school team met as much as possible.
- There were four regional tournaments with over 1,800 participants.

- The middle school created a medieval story and the SCES team worked with senior citizens. The two teams each won their State level competition.
- At Globals there were 1,470 participants. 18 countries were represented.
- This was the first time the SCES team attended Globals. They were 20th out of 86 teams.
- This was the fifth time the middle school team attended Globals. They won fifth place out of 89 teams. They also won the Renaissance Award.
- The teams explained the different events, such as instant challenges, and the activities outside of the competition.
- The teams stated that DI teaches you how to budget your time, which helps you in other areas of your life.

#### Student Representative Report:

The new student representative is Blaise O'Mara. He is currently a junior on the Principal's Advisory Committee.

Scott Ritzmann moved to accept Blaise O'Mara as the School Board's student representative. Jim Borelli seconded the motion.

Vote unanimous.

Blaise O'Mara gave the following report to the Board:

- Many clubs have been added this past year, including the LGBT and straight club and the Bike Club.
- Lots of promise for sports next year.
- The drama department is very appreciative of the new stage and the Broadway trip offered this past March.
- The students are looking forward to the new STEAM class that has been added, called the Community-based Art Class.

#### SCES Good News:

Principal Bergen gave the following report to the Board:

- The Student Showcase was last Thursday night and incorporated math games, art show, prize speaking, and the band and chorus concerts. She thanked Mrs. Willis, Mrs. Skarin, Ms. Doyle, and Mrs. Bailey for working with the students and helping them share their gifts.
- DARE graduation for the fifth grade will be held tomorrow.
- There are several fields trips, including VINS, the Seacoast Science Center and a whale watch.
- The fourth grade Asia Expo is June 18th at 9:00 a.m.

- Field Day will be held on June 20th in the afternoon.
- The Fifth Grade Celebration is June 21st at 9:00 a.m.

#### SMHS Good News:

Assistant Principal Reed gave the Board the following good news:

- The majority of the eighth grade went to Gettysburg during Elective Week. Other electives offered were Media Consumers, karate, and the History of Sunapee.
- Ten seniors received Rotary Club scholarships.
- The art show and spring concert were both held.
- On May 31st, students participated in the Special Olympics Torch Run.
- The school has received donations for the Bike Club.
- Prize speaking will be held tomorrow night.
- Graduation is June 15th.

#### Superintendent's Report:

Superintendent Holden gave the following report to the Board:

- Last Friday the NH DOE sent out the federal assurances to all districts. This year, the Commissioner of Education, is mandating that school board chairs sign the assurances, which in the past only superintendents had to sign. He asked the school board to read at their leisure.
- The Board received a "thank you" from Brian Trainer for accommodating seniors to walk in the Sherburne gym on the weekends.

#### Approve Hiring of Proposed Kindergarten Teacher:

Superintendent Holden stated the name of the new teacher is Olivia VanDenBerg.

Brian Garland moved to approve the hiring of the new kindergarten teacher as presented.

Edward Andersen seconded the motion.

Vote unanimous.

#### Approve Spending up to \$15K from the SCES Facility Capital Reserve Fund:

The Board discussed the continued work with Harriman Architects on the development of the SCES building renovation/addition planning process. The \$15K is only to be used if needed; it may not be needed.

Brian Garland moved to approve spending up to \$15K from the SCES Facility Capital Reserve Fund for continued work from Harriman on the development of the SCES building renovation/addition planning process as presented.

Scott Ritzmann seconded the motion.

Vote unanimous

Approve Proposed 2018-2019 Meal Prices:

Superintendent Holden stated that the meal prices will change as follows:

- Breakfast: \$1.65 to \$1.70
- Lunch: \$2.85 to \$2.90

Jim Borelli moved to approve the proposed 2018-19 meal prices as presented.

Brian Garland seconded the motion.

Vote unanimous.

Approve Proposed 2018-2019 Coaches:

Superintendent Holden noted that it is a long list.

Edward Andersen moved to approve the proposed 18-19 coaches as presented.

Scott Ritzmann seconded the motion.

The Board asked why the list all at once, instead of before each season. Superintendent Holden explained the some coaches work with teams over the summer. If there is a change, then the position will come back to the Board for approval.

Vote unanimous.

Approve Superintendent to Hire Certified Faculty Over the Summer:

Brian Garland moved to approve the superintendent to hire certified faculty over the summer of 2018 as presented.

Edward Andersen seconded the motion.

There are only three positions open at this time. Interviews for the positions are scheduled, but not completed. Superintendent Holden will inform the Board of the hires at the September meeting.

Vote unanimous.

Summer Meeting, August 7, 2018 at 7:00 p.m., Town Hall:

Superintendent Holden noted that this is a town meeting. Chair Tyler, and Business Administrator Wessells will be in attendance.

SCES Facility Committee Update:

Superintendent Holden stated that the committee has met a couple of times. Chair Tyler and Jim Borelli reviewed the history of the proposed SCES renovation. There were a couple of designs already from 2006. This will be brought up at the August Town meeting. The committee chose a design from 2006. The next meeting is next week. On August 22, there will be a meeting for the community to share ideas and plans at SCES. Pricing will also be available at that point.

Graduation June 15, 2018 at 6:00 p.m. in the Sherburne Gymnasium:

Emergency Preparedness:

Superintendent Holden explained all of the steps the District has taken to be prepared in case of an emergency:

- Revamped the Emergency Operation Plans for the District.
- Homeland Security came to conduct assessments.
- Held an active shooter drill last year with the police department.
- The front entrances at SMHS and SCES have been redone with State of NH grant security monies.
- All entrances are locked. Staff have key fobs to open side entrance doors.
- The District is looking at options for the other front windows, instead of bulletproof glass, at SMHS as they don't want to "institutionalize" the school.

Transfer of Amanda Hughlock to Preschool Teacher:

Amanda Hughlock was the Life Skills teacher. The District is currently interviewing for a new Life Skills teacher.

SMHS Front Roof Quotes:

Superintendent Holden stated that this front section of SMHS is an expensive piece of roofing; estimates to repair are between \$32K and \$35K. The roofers can't put on a metal roof due to snow sliding off and safety. There are three options if the Board chooses to do the work at this time.

The Board had three vendors and quotes:

- #1 - \$32,500
- #2 - \$34,469
- #3 - \$34,900

Superintendent Holden stated that the shingle quality has gone from a 30 year warranty to up to a 50 year.

Edward Andersen moved to approve up to \$35K out of the SMHS Roof Capital Reserve Fund to repair the front roof of SMHS.

Jim Borelli seconded the motion.

Vote unanimous.

The Board asked that a requirement of the roofer hired be that the work be completed over the summer between June 23 and August 24. Superintendent Holden stated he would try, but many are already booked. If they cannot, then they will schedule for the extended weekend in October.

#### Manifest:

Edward Andersen moved to approve A/P manifests:

- 2018-22 - \$59,598.56
- 2018-23 - \$173,820.21

Edward Andersen moved to approve payroll manifests:

- 2018-23 - 299,141.69

Scott Ritzmann seconded the motion.

Vote unanimous.

#### Public Forum:

Jan Bettancourt, Sunapee resident, asked for more information on the new position of adjustment counselor, including job description, supervision, requirements, full or part-time status, salary, and how they will be evaluated.

She also stated that the average student-teacher ratio in Sunapee is 9:1. She asked how many guidance/counseling FTEs are in the District.

Lastly, she stated that at other school board/town meetings, the public gets answers to their questions. She asked how she would get answers to her questions.

Meagan Reed, 52 Chase St., stated that Project Sunapee has gifted a community calendar as a clearing house for the town to use. On the Project Sunapee website, the calendar keeps town information and suggested putting the August 22 SCES Renovation Meeting on the website as it meshes with town information.

Agenda for September 5, 2018 at the SCES Media Center:

- Update on August 22 SCES meeting
- Teacher Negotiations
- Policy
- Project Updates
- New Hires
- Enrollment

Principal Bergen noted that there are currently 18 incoming kindergarten students enrolled for next year.

Principal Moynihan stated that while preliminary data on State assessments and SATs have come in, there are no comparisons yet.

Chair Tyler noted that while there are no regular Board meetings during the summer, all the committees are still meeting.

Non-Public Session:

Edward Andersen moved to enter non-public session under RSA 91-A:3 II (b) collective bargaining at 8:13 p.m.

Brian Garland seconded the motion.

Roll Call Vote: JB, EA, JT, BG, and SR

Adjournment:

The Board will adjourn directly from nonpublic session.

Respectfully Submitted by,

Kate O'Connor

School Board Secretary