

PUBLIC INFORMATION PROGRAM

In order to keep the public informed of the affairs of the District, the School Board authorized the Superintendent or his/her designee to:

1. Prepare or guide the preparation of informational materials including the annual report, newsletters, articles for periodicals, newspapers and/or radio releases, special pamphlets and other assigned material, and to maintain close liaison with news media.
2. Organize or assist in development of speakers= bureaus and speaking engagements with civic, PTA, church and other groups.
3. Provide staff members with assistance in preparation of material for community and staff distribution (handbooks, information leaflets, etc.).
4. Assist in coordinating activities with civic groups.
5. Post and publicize school board meetings and minutes.

First Reading:	July 8, 2003
Second Reading & Approval:	September 16, 2003
Reviewed:	April 1, 2015