

INVENTORIES

To serve the functions of conservation and control, a running inventory shall be maintained by the Superintendent's office on (1) building and grounds equipment, (2) furniture, (3) administrative equipment, (4) educational equipment, (5) vehicles, and (6) textbooks and supplementary books.

The Superintendent will designate the person responsible for maintaining an inventory of equipment, materials and supplies in his/her shop, laboratory or classroom.

These inventories will be brought up-to-date as needed, but no less than once per fiscal year.

See NH RSA 914-C:4(2); see also ED. 302.01 (e).

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