

Sunapee School Board Meeting

SMHS Music Room

June 7, 2017

Call to Order:

School Board Chair Skarin called the School Board meeting to order at 7:01 p.m.

Roll Call:

Paul Skarin
Brian Garland
Edward Andersen
Jesse Tyler
April Royce – Arrived at 7:03 p.m.

Others Present:

Russell Holden, Superintendent
Meagan Reed, SMHS Asst. Principal
Terra Geer, Director of Student Services
Jodi Bergen, SCES Principal
Kelly Wessells, Business Administrator
Danielle King, SCES Teacher

Pledge/Moment of Meditation

The Pledge of Allegiance and a moment of silence was led by School Board Chair Skarin.

Minutes:

Brian Garland moved to approve the public minutes of the May 3, 2017 school board meeting as presented.

April Royce seconded the motion.

Vote unanimous.

Jesse Tyler moved to approve the non-public minutes of May 3, 2017 as presented.

April Royce seconded the motion.

Vote unanimous.

Jesse Tyler moved to approve the SCES Facility Committee minutes of May 3, 2017 as presented.

Paul Skarin seconded the motion.

2 – Yays, 0 – Nays, 3 – Abstentions

April Royce moved to approve the Policy Committee minutes of June 1, 2017 as presented.

Paul Skarin seconded the motion.

1 – Yay, 0 – Nays, 4 - Abstentions

Agenda Review:

Add action item “H” – Approve removal and selling of lathe

Public Forum:

None

Curriculum Update: K-12 Math – Danielle King:

Danielle King gave the following presentation on the k-12 math curriculum:

- A committee was formed last year with two teachers from SCES and four teachers from SMHS to revamp the math curriculum. They met five to six times this past school year.
- A handout was given to the Board and public, showing an overview of the math curriculum the committee is recommending for k-5 next year; the fifth grade is currently using this curriculum. It is tied to the Common Core.
- The committee is also proposing to rollout this math curriculum for middle and high school. The handout showed paths that can be taken for math classes, depending on level, starting in seventh grade.
- There is a transition plan in place for the sixth and seventh grade.
- If the curriculum is approved, pre-k – 3 will begin next year; fourth and fifth would continue as currently planned.
- This is stage one of the plan. Stages two, three, and four would happen over the next couple of years.

The Board asked about the different paths middle school students can take starting in seventh grade and what happens to a student who is on the cusp of taking a higher-level math, but maybe just a few points behind. Superintendent Holden explained that the District’s new program “Ingenuity” will help the kids on the cusp.

Meagan Reed and Superintendent Holden explained that a student is considered for higher level math courses when their NWEA and SBAC test scores are 95 and up. The testing helps

with placement, but their grades and teacher recommendations are also a factor. Information on placement is in the program of studies.

NEH Data Challenge Winner: Digital APUSH:

Sawyer Bergeron, a senior, gave the following presentation on the NEH (National Endowment for the Humanities) Digital APUSH Challenge:

- The students of AP US History began researching for the project in May and June of 2016 after the AP US History exam was taken.
- The students researched and found sets of data, generated original findings and then described their investigations.
- APUSH began in May of 2015 and continues from year to year. The challenge is only occurring every other year.
- The program teaches part of the methods used for historical research.
- The challenge this year was “Chronicling America”— a newspaper challenge.
- The students used distant reading, including word frequency, and conducted research in small groups. The groups then reported out on their research in report form and through graphs.
- Sunapee won the National Endowment Award for Humanities for their work on this challenge.

Student Representative:

Student representative, Jackie Balch, was not in attendance due to participation in the Sunapee girls’ softball game.

SCES Good News:

Jodi Bergen gave the Board the following good news:

- The Student Showcase was held on May 25 and was very well attended. That night there was an art show, prize speaking contest, classroom open house, and band and chorus concerts.
- Students recognized for prize speaking performances were Annaliese Rowell, Sophia Bourque, Malik Nasir, and Ellie Miner.
- Thanked the SPTO for supplying over \$11,700 in materials, programs, and services to SCES this year, including Family Fun Night, Boston Museum of Science presentations, books for students, playground equipment, and theater presentations.
- The SPTO needs volunteers for the Chowder Challenge, which is their major fundraiser every year.
- Literacy Day, Field Day, and fifth grade graduation are coming up.

SMHS Good News:

Meagan Reed gave the Board the following good news:

- The middle school band and chorus won the silver medal at the Great East Festival.
- The high school held a great art show and band and chorus concert.
- “Flash Bash”, a digital art class, was held for students.
- Fifth grade parent night and shadow days will be held next week.
- The Annual Bartlett Prize Speaking Contest was held on May 21 with 10 participants.
- Stretch Week was held the third week of May, which is when middle school students participate in spring electives such as creating an outdoor space, taking a field trip to Gettysburg or trying karate. She recommends looking at the outdoor space created by the students.

Superintendent’s Report:

Superintendent Holden gave the following report to the Board:

- All departments have been working on core curriculum and their core maps. He will be putting the maps on the website next year and will present the work to the Board this fall.
- Thanked Scott Hazelton, Sunapee Road Agent, for his good communication after the storm that washed away the roads.
- He and Jon Reed have met with Abby Peel, a social media consultant, who will setup and manage a District-wide Facebook account next year.
- On the website is a link to a YouTube page featuring NH Chief Justice Broderick speaking about mental illness; Superintendent Holden recommends it.
- There are 43 seniors graduating this year.

SCES Facility Committee Update:

Jesse Tyler stated it was a good meeting with small group discussion. The committee wants to open communication with town members with a history of work completed in the building.

Superintendent Holden stated that an open house was held from 9 a.m. – 12 p.m. on Saturday, May 20, but no one really showed up due to sport games going on. The committee could take their time and go classroom to classroom, taking pictures, and labeling safety issues.

Policy Committee:

Paul Skarin stated that a lot of work was done at the last policy meeting.

Approval of Policy:

Superintendent Holden explained the changes to the first reading of the following policies due to new legislation:

- *ADB Drug Free Workplace*
- *BBFA Board Member Conflict of Interest*
- *BEDC-R Rule and Regulation on Electronic Participation in School Board Meetings*
- *ECAF Audio and Video Surveillance on School Buses*
- *EFAA School Lunch Program Meal Charges*
- *EHB Data/Records Retention*
- *GBEC Drug Free Workplace*
- *IHAMB Teaching about Self-Protection*
- *IHAMA Teaching about Alcohol, Drugs, and Tobacco*
- *JKAA restraint, Seclusion, and Intentional Physical Contact*
- *JLD School Guidance and Counseling Program*

April Royce moved to approve the first reading of the policies as presented.

Edward Andersen seconded the motion.

Vote unanimous.

April Royce moved to approve the second reading of policies *EBBC Emergency Care and First Aid* and *BBE-R Process and Procedure for Filling Unexpired Board Seat* as presented.

Brian Garland seconded the motion.

Board Chair Skarin read policy *BBE-R* for the public.

Vote unanimous.

Superintendent Holden and Board Chair Skarin noted that the following policies were reviewed, but no action needs to be taken:

- *GBAA-R The School District Sexual Harassment and Sexual Violence Report Form*
- *JLCK Special Physical Health Needs of Students*

Approve Superintendent to Hire Certified Faculty over Summer:

April Royce moved to approve the Superintendent to hire certified faculty over the 2017 summer as presented.

Brian Garland seconded the motion.

Vote unanimous.

Approve Proposed August School Board Meeting Date of August 23, 2017:

April Royce moved to approve the August School Board meeting date of August 23, 2017 as presented.

Edward Andersen seconded the motion.

Vote unanimous.

Approve Proposed Spending from School Facility Capital Reserve Fund for the SMHS Back Parking Area:

Brian Garland moved to approve the amount required from the School Facility Capital Reserve fund to pave the back parking lot of SMHS as presented.

Jesse Tyler seconded the motion.

Superintendent Holden explained that voters approved the front-parking lot three years ago, but the back-parking lot was not approved. The back parking lot is phase two of the original paving plan. He would like permission to spend up to \$25K, which will fix the erosion at the end of the lot and paving. There is a low cost for asphalt now.

Superintendent Holden stated this doesn't fix the guardrail and field erosion—that is more extensive. He is collecting quotes for the baseball field erosion. It looks like they will come in around \$30K. He stated it will be part of the budget process next year and may become a warrant article.

Brian Garland amended his motion to approve up to \$25K from the School Facility Capital Reserve fund to fix the erosion and pave the back parking lot of SMHS as presented.

Jesse Tyler seconded the motion.

Vote unanimous.

Approve Proposed Spending from School Facility Capital Reserve Funds or End of Year Fund Balance for Sitework and Building for District Transportation Department at Town Highway Department:

Jesse Tyler moved to approve spending from School Facility Capital Reserve funds or end of year fund balance for sitework and building for District Transportation Department at Town Highway Department as presented.

Edward Andersen seconded the motion.

Superintendent Holden gave the Board a handout for pricing on sheds for the proposed District Transportation Department building and sitework. He stated that he is looking for approval to

use up to \$30K either from the facility fund or end of year fund balance. This building will house the District' equipment, for the school transportation department to hold meetings and trainings, and for cold storage usage.

The Board discussed the differences between the two options presented. Superintendent Holden stated that both can be moved if needed. He also noted that he is looking at creating a 30-year lease for land usage with the town instead of a 99-year lease.

The Board discussed the advantages and disadvantages to using the facility fund over the end of year fund balance. Brian Garland stated he feels the end of year fund balance overage should go back to the town, especially since the town must find approximately \$350K for road repairs due to the recent storm. Superintendent Holden stated there is currently \$186K in the capital reserve fund.

Jesse Tyler amended his motion to approve spending up to \$30K out of the School Capital Facility Reserve Fund for sitework and building for the District Transportation Department at the Town Highway Department contingent upon clarification of the length of the lease between the School Transportation Department and the Town Highway Department.

Edward Andersen seconded the motion.

Vote unanimous.

Approve Proposed Memorandum of Understanding between Town and School:

April Royce moved to approve the memorandum of understanding between the town and school district as presented.

Edward Andersen seconded the motion.

Superintendent Holden explained that this memorandum is for acceptable use, accountability, and accessibility between the town highway department and the school transportation department.

Vote unanimous.

Approve Proposed Amount up to \$25K to be placed in the 2.5% Contingency Fund from End of Year Fund Balance:

Superintendent Holden stated there is currently \$175K in this fund. The Board decided to table this agenda item until next fiscal year.

Approve Hiring of Proposed Grade 3 Teacher for SCES:

April Royce moved to approve the hiring of Michele Shepherd for the third-grade teaching position at SCES.

Edward Andersen seconded the motion.

Principal Bergen stated there were 16 applicants; 11 of whom were certified in elementary education. The committee interviewed five who met all criteria.

Vote unanimous.

Proposed Support Staff for 2017-2018:

The Board reviewed the list given in the Board packet. Superintendent Holden stated that there is good retention.

Approve Removal and Sale of Lathe:

April Royce approved the removal and sale of the SMHS lathe as presented.

Jesse Tyler seconded the motion.

Superintendent Holden gave the Board a handout of the estimated value of the lathe, which is \$100-\$350. It is over 40 years old. The woodshop has newer lathes available for student use.

Vote unanimous.

Graduation June 9, 2017 at 6 p.m. in the Sherburne Gymnasium

No July Meeting

Harriman Architectural and Engineering Services Facility Study Contract:

Superintendent Holden stated that Harriman is coming to work on the code and educational specification plans up to \$26K as approved by the Board.

ESSA Summary and Survey:

Superintendent Holden explained that this is a State survey. It is posted on the website for the public.

Draft Strategic Plan:

Superintendent Holden stated the draft strategic plan is a 30-40-page document. NESDEC just gave feedback today. He will bring the final plan to the August Board meeting.

Manifest:

April Royce moved to approve A/P manifests:

- 2017-22 - \$111,648.53
- 2017-23 - \$92,421.99

April Royce moved to approve payroll manifests:

- 2017-23 - \$284,734.37
- 2017-24 - \$388,442.73
- 2017-25 - \$229,167.56

Edward Andersen seconded the motion. Vote unanimous.

Public Forum:

John Augustine, Stagecoach Road, told the Board that he thinks they are being thoughtful and generous to want to give money back to the town due to road repairs, but that the town has the money to fix the roads. The town currently has \$2M in a rainy-day fund if needed.

Agenda for August 23, 2017 at the SMHS music room:

- Strategic Plan
- Budget
- Athletic Handbook (one failure you get help)

Non-Public Session:

See non-public minutes.

Adjournment:

See non-public minutes.

Respectfully Submitted by,
Kate O'Connor
School Board Secretary