

Sunapee School Board Meeting

May 5, 2010

SMHS Media Center

Call to Order:

Shaun Carroll called the meeting to order at 3:44 p.m.

Roll Call:

Shaun Carroll, Chair

Kim Denney

Brian Garland

Judy Trow, Vice Chair – Absent

Edward Bailey – Absent

Others Present:

Brendan Minnihan, Superintendent

Terra Geer, Co- Special Ed. Coordinator

Dorie Shaw, Co- Special Ed. Coordinator

Sean Moynihan, SMHS Principal

Alan Pullman, SCES Principal

Wayne Palmer, Facilities Manager

Ray Palín, Media Coordinator

Minutes:

Kim Denney moved to approve the minutes of January 13, 2010 and April 7, 2010 as written.

Brian Garland seconded the motion.

Vote unanimous

Public Forum:

Tom Coverdale, SMHS English teacher, wanted to thank the board for approving the backpacking program he oversees for the last three years. He expressed his appreciation by showing them a slideshow of the last two backpacking trips and said that another was taking place on Mt. Washington in late May.

Teacher's Master Agreement:

Brendan Minnihan told the Board that the members from the teacher's association were here to sign the approved contract. The Board and the association both signed.

Non-Public Session:

Brian Garland moved to go into non-public session under RSA 91-A:3 II c at 3:57 p.m.

Kim Denney seconded the motion.

Vote unanimous.

Kim Denney moved to come out of non-public session at 4:11 p.m.

Brian Garland seconded.

Vote unanimous.

Kim Denney moved to go back into public session at 4:11 p.m.

Brian Garland seconded.

Vote unanimous.

SCES Good News:

Alan Pullman gave the Board the following good news:

- The fifth grade has just completed their anti-bullying program.
- Spring school trips start May 7th.
- At the last staff meeting the staff decided to show their appreciation to SMHS faculty for all their hard work on the NEAS&C visit by holding a breakfast at 7 a.m. on May 8th.
- The faculty has started next year's planning.
- Meetings have begun on RTI and getting ready for next year when each grade will have one hour strictly for Response To Intervention.
- Transition meetings began next week.
- Math night will be held on May 11th.

SMHS Good News:

Sean Moynihan gave the Board the following good news:

- The NEAS&C accreditation is completed. The NEAS&C coalition was impressed by the school and its faculty, but there are a few things to work on. He will read them the full report when it becomes available.

Superintendent Report:

Brendan Minnihan gave the Board the following report:

- He will bring the completed draft social studies curriculum for the Board to review at the next meeting. He is looking for their approval.

- LGC, Local Government Center, is asking the Board to contact their local Senator to help fight the Legislature which is trying to take LGC's, Primex's, SchoolCare's and other groups' insurance reserves to help with the State budget. These companies are ones that the school district uses. If the State wins then insurance premiums will rise. The Board gave permission for him to do so.

Special Education Presentation:

Terra Geer gave the following presentation to the Board:

- For the last two years Terra Geer and Dorie Shaw have shared the Special Education Coordinator position and they have been evaluating Sunapee's special education program to make sure all obligations are being met.
- Have found that the overall program needs reorganization.
- At SCES, more instructional time is needed as well as increased supervision of special education teachers and paraeducators to help improve instruction.
- District-wide, there needs to be a systematic approach to increasing efficiency and meeting obligations.
- Currently SCES has the following:
 - .8 Special Education Director shared with SMHS
 - 2 Special Education teachers/case managers
 - 1 individual case manager for one student
 - .2 School Psychologist
 - .2 OT
 - Oversight by Terra Geer
 - .1 COTA
 - .1 Speech/Language Pathologist
 - Contracted Physical Therapist
- SCES really needs more school psychologist time.
- Currently SMHS has the following:
 - .8 Special Education Director shared with SCES
 - 3 Special Education teachers/case managers
 - .5 School Psychologist
 - Oversight by Dorie Shaw and Holly Norton
 - .5 Contracted Speech/Language Pathologist
- Her proposed changes for the district would be the following:
 - Increase OT's time at SCES to .8FTE to include LifeSkills instruction.
 - Dorie Shaw and Holly Norton Would continue oversight at SMHS
 - Hire a .5 Speech/Language Pathologist at SMHS
 - Increase the Preschool teacher by .1FTE
 - Reallocate the Special Education administrative assistant's time at the SAU to include some SCES required paperwork.

- Terra plans on putting this into the IDEA and ARRA grants, but after this year the changes would need to be budgeted.

The Board gave Terra Geer the okay to put the changes in the grant for the 2010-2011 school year. They asked to be updated later on in the year to plan for budgeting for the 2011-2012 school year.

Project Close-up:

Sean Moynihan presented the following field trip to the Board:

- It is an overnight trip to Washington D.C. with Mrs. Reed
- There will be one chaperone for up to twenty students. After twenty students another chaperone will need to be added. Mr. Moynihan has offered to go on the trip.
- Currently there are twenty-five students signed up.
- This is a three day trip and will occur during a week when there is teacher professional development, which means that there will be a half day during that week.
- He has asked for a list of every student and chaperone attending. After he has approved there can be no more additions.
- The date for the trip is November 7th – November 13th and costs \$1,600.
- The cost is substantial for some students, so fundraising is going on.

Kim Denney moved to approve the field trip as presented by Sean Moynihan.

Brian Garland seconded the motion.

Vote unanimous.

Race to the Top:

The Board said they read the Race to the Top funding paperwork in the packet.

Brendan Minnihan said the Commissioner of Education would like a support letter from the district's to help attain the Federal funds. Mr. Minnihan went on to read a majority of the requirements school districts will need to follow if they receive funding. There were over ten requirements mainly concerning data tracking.

The Board discussed and felt that Sunapee should not apply as there was a tremendous amount of paperwork in order to attain the funds. Someone would need to be hired to maintain the grant which would wash the point of the funds in the first place.

Tuition Rate:

Brendan Minnihan gave the following update:

- The 09-10 tuition rate was \$15,700

- The 10-11 tuition rate will be \$16,500
- Currently there are five or six tuition students, but there have been quite a few phone calls asking questions.

Kim Denney moved to approve the tuition rate as presented.
Brian Garland seconded the motion.
Vote unanimous.

Handbook:

Alan Pullman presented the updated SCES handbook to the Board:

- There are only minor changes to the handbook
- After a Title I audit they found they needed to add all of page 23 and a parent involvement policy. He sighted that anything yellow is new.
- The start time is shown as earlier; it is 8:10 a.m. instead of 8:15 a.m.
- On page 18 a procedure was added stating that children need to be free of all fever reducing medication for a day before returning to school after being ill.
- A library book policy has been added
- Page 25 talks about dress code and what is appropriate attire during certain times of the year.
- Page 26 concerns summer transfers
- Page 27 adds lockdowns during emergency drills
- A one warning and then suspension has been added for improper bus behavior.
- Page 33 has that no vehicles can go up the hill to the school during bus drop off time.

Kim Denney moved to approve the 2010-2011 SCES handbook as presented.
Brian Garland seconded the motion.
Vote unanimous.

Recess:

Kim Denney moved to recess the meeting at 5:03 p.m.
Brian Garland seconded the motion.
Vote unanimous.

Shaun Carroll called the meeting back into session at 5:07 p.m.

Re-nominations/Nominations:

None at this time

Building Projects:

Brendan Minnihan gave the following rundown of what projects need approval by the Board:

- He gave the cost of the handicap lift at the Sherburne Gymnasium; LaPlante is installing.
- Gave the cost of the window replacement at the Sherburne Gymnasium. The Board members want the windows to open whether by remote control or crank. He will inform Wayne Palmer and Mike Trojano.
- Gave the price for installing theatrical lighting in the Sherburne Gym. It came in under quote because no sound was included in the cost. The company said that before the lights get installed the scaffolding will need enhancements.
- There is no quote on the floors in the locker rooms. Mike Trojano is hoping for a repair estimate instead of a full installation.
- He already went over the elementary paving project with the Board and the Board approves.
- The Board would like to get curtains that would cut the gym in half. There used to be some and they work great during gym classes and other events such as voting time. The rods to hold them are still in place.
- The heaters from the ceiling in the gym have been taken down as they were old.
- A new ventilation system has been installed.
- The new card entry system to the Sherburne Gym has been installed and is working great.
- The gym lockers need repair at some point.

Kim Denney voiced that more local people are asking to be able to bid on the projects. The Board asked that they be updated on the locker room floor repair.

Kim Denney moved to approve the handicap lift installation, the window replacement (as long as there is some way to open them), the elementary paving and buying and installation of the curtains for the Sherburne Gym as presented.

Brian Garland seconded the motion.

Vote unanimous.

Blodgett Property:

Brendan Minnihan gave the Board the following rundown on what projects need approval and what is currently under way at the Blodgett Property:

- In the process of attaining the correct permits for environmental and building.
- If just abatement and windows are completed then no permit is needed, but a letter will need to be written.
- Will need to ask if a permit is needed to take off the front porch. The porch needs to come off, but it will be replaced with a new one.

- One bathroom is being installed
- The basement underneath the EL of the house needs to be worked on
- The asbestos removal came in at \$8,000.
- A final quote for all work is coming, but will be at or under the \$120,000 mark.

The Board asked for Mr. Minnihan to look into getting grants for the energy window replacement and asbestos removal. Again, the Board asked that local proprietors be able to bid on the projects.

Brian Garland moved to go forward with the Blodgett Property renovation plans as outlined. Kim Denney seconded the motion.
Vote unanimous.

School Board Retreat:

The Board decided on July 7th from 3 p.m. to 7 p.m. before the normal School Board meeting.

Manifest:

Kim Denney moved to approve the following manifests:

- A/P - #2010-23 = \$113,401.35
- A/P - #2010-24 = \$ 57,610.86
- Payroll - #2010-20 = \$195,593.25
- Payroll - #2010-21 = \$249,801.06
- Payroll - #2010-22 = \$197,858.49

Brian Garland seconded the motion.
Vote unanimous.

Summer Option:

Brendan Minnihan said there are a few SAU staff members who would like to go to four 10hr days during the summer, while others would like to keep the five 8hr days.

The Board said it was whatever Mr. Minnihan chose as he is their supervisor.

Non-Public Session:

Kim Denney moved to go into non-public session under RSA 91-A:3 II c at 5:47 p.m. Brian Garland seconded the motion.
Vote unanimous.

SECOND NON PUBLIC

Motion by: Brian Garland to enter non public session at 5:47 p.m.

Under RSA 91-A:3 II (c) – Matters which, discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests and open meeting.

Seconded by Kim Denney

Roll Call: Brian Garland – Yes, Shaun Carroll – Yes, Kim Denney – Yes

Personnel discussion

Student discussion

Motion by: Brian Garland to exit non public session at 5:58 p.m.

Seconded by Kim Denney

All in Favor

Motion by: Kim Denney to go back to public session at 5:59 p.m.

Seconded by Brian Garland

All in Favor

Motion by: Brian Garland to adjourn at 6:00 p.m.

Seconded by Kim Denney

All in Favor

Respectfully Submitted By,



Katherine O'Connor

Sunapee School Board Secretary