

Sunapee School Board Meeting
May 4, 2011
SMHS Media Center

Call to Order:

Shaun Carroll called the meeting to order at 7:09 p.m.

Roll Call:

Shaun Carroll, Chair
Judy Trow, Vice Chair
Kim Denney
Brian Garland
Edward Bailey

Others Present:

Brendan Minnihan, Superintendent
Ray Palin, Media Coordinator
Sean Moynihan, SMHS Principal
Alan Pullman, SCES Principal
Terra Geer, Special Education Coordinator
Kate O'Connor, Board Secretary

Pledge of Allegiance/Moment of Silence:

Terra Geer led the Pledge of Allegiance and a moment of silence was led by Shaun Carroll.

Minutes:

Judy Trow moved to approve the minutes of April 6, 2011 as presented.
Kim Denney seconded the motion.
Vote unanimous

Public Forum:

None

SCES Good News:

Alan Pullman gave the Board the following good news:

- The first grade attended a play at the Newport Opera House and enjoyed the experience very much.
- The fifth and first grades have been learning geocaching and are really enjoying it.

- A staff meeting was held today. Alan and Joanne Skarin gave a presentation on The Challenges of Performance Plus. This included training using sample tests and homework pages.
- Everyday Math consultant, Jennifer Quinn, came for the first of three days; this is her third year coming to SCES. She is working with the fourth and fifth grades for a half day each. She creates a sample lesson for the teachers; she then delivers it to the students and then reviews the lesson.
- Consultant, Mary Howard, is coming to SCES May 12th and 13th. She will be giving literacy demonstration lessons to teachers the first day and then she will observe them doing the lessons the second day. She has also come to SCES before.

SMHS Good News:

Sean Moynihan gave the Board the following good news:

- AP testing is currently going on this week. All the students testing were very appreciative to SMHS for the food and setup making it comfortable for test taking.
- NECAP and NEWA testing is coming up this spring as well.
- Spring elective is May 16th – 20th.
- The middle school play, *Treasure Island*, is this weekend.
- The sports season is in full swing despite the not so great weather.
- Senior Projects went very well.

Sean Moynihan asked permission from the Board for the annual Gettysburg field trip. Only eighth graders attend with 29-30 students going. They all have to read a book and write a paper before they can come on the trip. The trip will be from May 17th – 20th. Parents will be driving students.

Edward Bailey moved to approve the annual field trip to Gettysburg from May 17th – 20th.
Judy Trow seconded the motion.

Vote unanimous.

Superintendent Communications:

Brendan Minnihan gave the following report to the Board:

- The network fiber installation is complete. It used to take up to 23 hours to backup the student's data only, but now takes an hour and a half.
- The TechVision group is still meeting. They have been soliciting feedback from staff at the recent staff meetings. They are prioritizing twenty categories that were discussed including, accessing data, proficiency, professional development and established guidelines.
- The district integrated the Smartboard's into the schools by holding some training last year and this past fall. They received three pages of responses from teachers explaining how they use their Smartboard's in the classrooms and meetings, why they and the students love them and ideas on how they can utilize them more. More and more staff is asking for Smartboard's for their classrooms. Currently there are two portable

Smartboard's that are turning permanent for use by the elementary OT department and the elementary music/art department. There are two new Smartboard's installed at SMHS and two more have been reallocated to other rooms. Everyone who wants one in the district has one in their classroom.

- The elementary school is holding a robotics camp this summer for a nominal fee.
- SCES is trying to establish a Spanish camp this summer as well. It would meet for one week and would like to hold two sessions; one for younger kids and one for older kids. Through this the district would like to create a elementary Spanish Club afterschool.

Outdoor Classroom:

Brendan Minnihan gave the following report to the Board:

- The PTO is looking for volunteers to prepare the site by brushing, cutting and weeding.
- They will be at the site on May 14th from 9 a.m. – 12 p.m.
- They are hoping to complete the installation on May 15th weather permitting.
- The PTO is still planning the unveiling of the classroom.

Blodgett Property:

Brendan Minnihan gave the following report to the Board:

- The crew is starting the process of installing the driveway.
- The porch is in the process of being put back on the building.
- The ceilings are in and the appliance installation has begun.
- Painting is completed and the window treatments will be in by the end of June.
- The SAU hopes to move in by July 21st or 22nd and to begin doing business on July 28th.

The Board discussed and decided to hold an Open House at the beginning of the school year about one week after school starts.

Speech Pathologist Update:

Terra Geer gave the following report to the Board:

- There is a speech assistant staff member, Ashley Drew, who is interested in becoming a speech pathologist.
- It will take five semesters or two years for her to become certified.
- She will be supervised by the speech pathologist while she is training so she can still provide services to students.
- This will cost the district a total of \$12,000 for the entire program.
- A contract is being created for her to sign which states she will commit to the two years of schooling as well as two years of work for the district upon completion of the program.

First Reading of Policy KHB – Advertising in the School:

After speaking with the district's lawyer and comparing the old policy versus the new policy from the NHSBA, the administration has decided to go with the new policy as presented.

The Board will review and approve at the next meeting.

2011-2012 Raises:

Brendan Minnihan handed out all the names of those not covered under a contract, such as the teacher's union, that need to be approved separately by the Board to be given raises for the 2011-2012 school year.

It is a small group of people not covered including, SAU staff, administrators and maintenance. In total the cost is \$28,000 or a 3% raise for each person.

Judy Trow moved to approve a 3% raise for the SAU staff, administrators and maintenance staff.

Edward Bailey seconded the motion.

Vote unanimous.

Copier Lease:

Brendan Minnihan stated that the lease is up at the end of this school year. We can own the ones we have or lease new ones; the companies might take the old ones in trade. The district received five quotes with three, Cohagen, Osea and Symquest, all coming in fairly reasonable with a cost to purchase and a cost of maintenance for the system on a per copy basis. All three companies have good references. Osea has the best deal especially purchasing the product versus leasing.

Judy Trow moved to approve the purchase of new copiers at the cost of \$77,511 from Osea.

Kim Denney seconded the motion.

Vote unanimous.

Manifest:

Kim Denney moved to approve the following A/P and payroll manifests:

- #2011-23 = \$97,796.52
- #2011-24 = \$67,001.27
- #2011-21 = \$199,028.26
- #2011-22 = \$367,090.73

Edward Bailey seconded the motion.

Vote unanimous.

Agenda for Next Meeting, June 1, 2011:

- Second reading – KHB
- Lunch Program
- Manifest
- Minutes
- Good News
- Blodgett Property
- Superintendent News
- Outdoor Classroom
- Handbooks
- EOY Financials

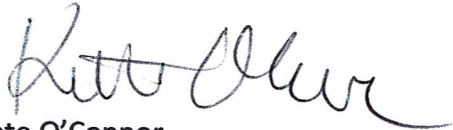
Adjournment:

Judy Trow moved to adjourn at 8:10 p.m.

Kim Denney seconded the motion.

Vote unanimous.

Respectfully Submitted By,

A handwritten signature in cursive script, appearing to read "Kate O'Connor".

Kate O'Connor

Sunapee School Board Secretary