

Sunapee School Board Meeting  
April 7, 2010  
SMHS Media Center

Call to Order:

Brendan Minnihan, Superintendent, called the meeting to order at 7 p.m.

Roll Call:

Judy Trow  
Shaun Carroll  
Kim Denney  
Edward Bailey  
Brian Garland

Others Present:

Brendan Minnihan, Superintendent  
Sean Moynihan, SMHS Principal  
Alan Pullman, SCES Principal  
Mike Trojano, Business Administrator  
Kelly Cornish, Financial Services Manager  
Kate O'Connor, Board Secretary  
Wayne Palmer, Facilities Manager  
Jon Reed, SMHS Teacher  
Sharon Parsons, SMHS Teacher  
Ray Palin, Media Director

Pledge of Allegiance/Moment of Silence:

Sean Moynihan led the Pledge of Allegiance while Brendan Minnihan led the meeting in a moment of silence. It was noted at this time that SMHS teacher, John Grenier's, step-son passed away suddenly the week previous.

Reorganization:

Judy Trow nominated Shaun Carroll as Chair of the Sunapee School Board.  
Kim Denney seconded the nomination.  
Vote unanimous

Edward Bailey nominated Judy Trow as the Vice Chair of the Sunapee School Board.  
Brian Garland seconded the nomination.

Vote unanimous

Minutes:

Judy Trow moved to approve the minutes of March 3, 2010.

Kim Denney seconded the motion.

Vote unanimous

Public Forum:

None

SCES Good News:

Alan Pullman gave the following updates on SCES:

- Grades 4 & 5 completed three weeks in residence at First Place, participating in their robotics building and programming courses.
- "Celebrating Success" assembly programs continue each Friday morning, with students recognized for academic excellence.
- Jennifer Quinn, Everyday Math consultant, spent the day with staff today reviewing the e-suite (or technology) part of the program. This web-based package is full of activities that assist teachers, students and parents. Mrs. Quinn also helped staff prepare for the upcoming math night, which will be held on either May 11<sup>th</sup> or 12<sup>th</sup>.
- This Friday, April 9<sup>th</sup> is the Scholastic Book Fair preview day. The book fair will be held all next week.
- The SPTO used clothing and book sale is Saturday, April 10<sup>th</sup>.
- Kindergarten registration is this coming Wednesday, April 14<sup>th</sup>.
- Tuesday, May 4<sup>th</sup> is Honor Educators Day at the Fisher Cats Game in Manchester. Bonnie Cruz, Dawn Crate, Simone Robinson and Louise Nichols will be on the field just before the game begins, at 6:35 p.m., to be honored along with other NH educators.

SMHS Good News:

Sean Moynihan gave the following updates on SMHS:

- Three more weeks until the NEAS & C come to Sunapee to go through the accreditation process.
- Middle school student, Sage Duda, is going to be competing at the State level geography bee.
- Ms. Spencer is taking students to participate in the Model UN.
- Senior project are due next Thursday.

- Senior class is selling tickets to the Italian dinner that is put on by the Lions Club which raises money for scholarships.

Superintendent Report:

Brendan Minnihan gave the following updates to the Board:

- AYP results have come out today; Sunapee has no SINI schools and is not a DINI meaning "District in Need of Improvement". Every year the bar is raised and Sunapee continues to meet it.
- At the elementary level one subgroup did not make AYP.
- Across the district there were two subgroups ranging in K-8 that did not make AYP.
- Handed out "Folio" to the Board in which students artwork and writing is the focus.
- Picture of cabinets made by students in Mr. Gosselin's woodworking class were shown.
- The official audit report has been included in the board packet.
- Sunapee Central Elementary School has been designated as a top 100 elementary school in NH by the Center for Talented Youth from John Hopkins University. The school will receive a medallion.
- SERESC is coming to do another approval of the Preschool as the initial approval was only for one year as is typical.
- Skid School will be held on Sunday, May 16th, for up to 23 students encompassing seniors, juniors and sophomores.

NEAS & C Accreditation:

Sharon Parsons and Jon Reed presented the upcoming NEAS & C process to the Board:

- Fifteen members NEAS & C committee will be arriving during the first week of May. Pam Burke from Merrimack Valley School District is the Chair. They will be here from Sunday to Wednesday.
- There is a report process which states what standards need to be met. A committee was formed and approved by staff. The committee came up with an executive summary as well as the top ten strengths and weaknesses of SMHS.
- The committee will mail each member of the NEAS & C committee a binder with the reports. As well a crate with backup evidence will be given to them when they arrive.
- A newsletter is being sent out to parents with report cards informing them of the upcoming visit.
- The NEAS & C committee will be meeting with students.
- Sharon Parsons and Jon Reed are contacting parent groups to explain what to expect while the committee is here.
- The Monday after vacation an assembly will be held at school to tell students what to expect during the visit.
- Jon Reed and Sharon Parsons gave the following schedule:

- Sunday –
  - Panel Presentation – about 45 minutes
  - Interview with teachers
  - Meet with School Board
  - Meet with parents
  - Welcome Reception
- Monday –
  - School tours
  - Central Office meeting
  - Meet with students and teachers
  - Sending school meeting
  - Support services meeting
  - Information services meeting
  - Student shadows
  - Committee meetings
  - Leadership team meetings
- Tuesday –
  - Student shadows
  - Guidance/support services meeting
  - Visiting Team meetings
- Wednesday –
  - Writing and Presentation of reports to group
  - Visit classrooms
  - Final presentation by Chair to School District
- Evaluation report sent to Sunapee when completed
- Principal meets with Chair
- School distributes final report to the public
- School district establishes frameworks for follow-up program
- SMHS needs the School Board to do the following:
  - Read executive summaries before visit
  - Attend first day's presentation and reception
  - Meet with NEAS & C committee the first day
  - Attend closing remarks on last day
- Jon Reed and Sharon Parsons wanted to thank the following staff members for all their hard work:
  - Brooke D'Entremont – Assessment
  - John Gosselin – Profile
  - Marcia Spencer – Assessment
  - Meagen Reed – Curriculum
  - Ray Palin – School Resources
  - Karen Gosselin – Instruction

SCES Testing Presentation:



Alan Pullman presented the NECAP test scores to the Board:

- 3<sup>rd</sup> and 4<sup>th</sup> graders in reading did not do well; they are below the State average. 5<sup>th</sup> grade did alright while the 6<sup>th</sup> grade scored highly proficient.
- 3<sup>rd</sup> and 5<sup>th</sup> grades gained in mathematics, but the 4<sup>th</sup> and 6<sup>th</sup> grades fell back. With the new math program in place, math scores were better than reading by 10%.
- Stressed that new programs do take a couple of years to really make a difference.
- The problem with reading at SCES is that all teachers use a different curriculum.
- SCES is currently collecting large swathes of data to get to the root of the problem.
- Currently watching the progress of Kindergarten, 1<sup>st</sup> and 4<sup>th</sup> grades in regards to writing assessments over the last three quarters and have seen improvements.
- Currently watching the progress of 1st and 4th grades in regards to reading throughout the school year and has also seen improvements.
- At this time 20% of students are receiving interventions.
- The plan for improved test scores is –
  - Using the NWES, NECAP and Running Record
  - Create a list of struggling students
  - Create a plan of action for those students
  - Control what students read to fit their needs
  - Work more on fluency and sight words
  - Progress monitoring each week
  - Change schedule to allow for intervention services at each grade level
  - Dr. Mary Howard will come to teach staff on RTI practices for reading

#### SMHS Security Plan:

A computer was taken a month ago from SMHS when someone broke into the building. There are a lot of people at SMHS on the weekends. There is already a keyless entry, but seeing that the whole building is on ground level the following measures are being proposed to the Board to hinder more security breaches in the future:

- Alarm system installed
- Cameras in hallways and front door
- Limit access to different parts of the building
- New keyless entry points to be added
- Rekeying of interior doors

#### SAU #85 Building:

The Board has \$120,000 to spend on beginning renovations at the Blodgett Property. The Board discussed the possibility of getting the Blodgett up and running:

- Board members will meet at the Blodgett property on April 21, 2010 at 8:30 a.m. to discuss the issue further

Non-Public Session:

Judy Trow moved to go into non-public session under RSA 91-A:3 II a at 9:10 p.m.

Brian Garland seconded the motion

Vote unanimous

Kim Denney moved to come back into public session at 9:20 p.m.

Judy Trow seconded the motion

Vote unanimous

Nominations and Re-nominations:

See list in packet of all nominations

Judy Trow moved to approve all nominations at SCES for the 2010-2011 school year.

Edward Bailey seconded the motion.

Vote unanimous

Judy Trow moved to approve all nominations at SMHS for the 2010-2011 school year.

Edward Bailey seconded the motion.

Vote unanimous

Second Reading of Policy JFAB:

Judy Trow moved to approve Policy JFAB – Admission of Tuition and Non-Resident Students.

Edward Bailey seconded the motion.

Vote unanimous

Improvement Projects:

See list of possible improvement projects in packet brought forth for approval.

Kim Denney moved to approve all elementary projects and SMHS security enhancements.

Judy Trow seconded the motion.

Vote unanimous

Board asked that Mike Trojano get quotes for Sherburne Gymnasium improvements before approving renovations.

Graduation Date:

Graduation is set for June 11, 2010.

Manifest:

Kim Denney moved to approve the following manifests-

- A/P Manifest 2010-20 = \$229,606.02
- A/P Manifest 2010-21 = \$69,041.50
- A/P Manifest 2010-22 = \$41,670.08
- Payroll Manifest 19 = \$61,681.16
- Payroll Manifest 18.1 = \$1,014.30

Judy Trow seconded the motion.

Vote unanimous

#### Field Trips:

Sean Moynihan told the Board that Mr. Thomas Coverdale wanted to thank the Board for approving the overnight camping trip with the boys. It was a wonderful time.

Sean Moynihan brought forth two field trips to the Board –

- Montreal Trip –
  - The original French trip the Board approved was unable to occur, Andrea Redican, French teacher, is now asking for a trip to Montreal instead
  - Trip would be from May 14<sup>th</sup> through May 16<sup>th</sup>
  - There will be three chaperones
  - Twelve students will be attending and they will be staying in youth hostels

Kim Denney moved to approve the field trip to Montreal in May.

Edward Bailey seconded the motion.

Vote unanimous

- Outing Club Trip –
  - This is a backpacking trip with Ms. Dawn Emory for four females on April 13<sup>th</sup> and 14<sup>th</sup>.
  - They will be backpacking at Murk Forest, Vermont

Kim Denney moved to approve the Outing Backpacking Trip in April.

Edward Bailey seconded the motion.

Vote unanimous

#### Agenda Items:

- Set tuition rate
- One trip approval
- Sign collective bargaining agreement

- Special education presentation

Non-Public Session:

Edward Bailey moved to go into non-public session at 9:45 p.m. under RSA 91-A:3 c and 91-A:3

a.

Kim Denney seconded the motion.

Vote unanimous

Minutes/Decisions Reached:

\*Discussion of staff compensation for additional NEAS&C work

\*Update on a student matter

\*Update on student/staff matter

Motion by: Judy Trow to return to public session at 10:45 p.m.

Seconded by: Kim Denney

Brian Garland – Yes, Ed Bailey – Yes, Shaun Carroll – Yes, Judy Trow – Yes, Kim Denney – Yes

Motion By Kim Denney to provide a stipend of \$1500 each to Jon Reed and Sharon Parsons for their work heading up the NEAS&C Accreditation process and to further provide gift certificates for dinner for two at the Inn at Pleasant Lake for all members of the Steering Committee.

Seconded by: Ed Bailey

All in Favor, none opposed

Motion By: Ed Bailey to Adjourn

Seconded By: Brian Garland

All in Favor, none opposed

Adjourned at 10:50 p.m



Respectfully Submitted By

Kate O'Connor

Sunapee School Board Secretary