

**Sunapee School Board Meeting**  
**April 1, 2009**  
**SMHS Media Center**

**Call to Order:**

Brendan Minnihan called the meeting to order at 7:01 p.m.

**Roll Call:**

Judy Trow  
Shaun Carroll  
Hershel Strickland  
Kim Denney

**Others Present:**

Brendan Minnihan – Superintendent  
Mike Trojano – Business Administrator  
Terra Geer – Co-Special Education Director  
Jon Reed – SMHS Teacher  
Sean Moynihan – SMHS Principal  
Marcia Spencer – SMHS Teacher  
Kate Dunlap – School Board Secretary

**Pledge:**

Kim Denney led the Pledge of Allegiance and Brendan Minnihan led a moment of silence.

**Reorganization:**

Judy Trow nominated Shaun Carroll for Chair.  
Kim Denney seconded the motion.  
Vote was unanimous.

Shaun Carroll nominated Judy Trow for Vice Chair.  
Hershel Strickland seconded the motion.  
Vote was unanimous.

Brendan Minnihan said the Board needs to appoint someone for School Board Clerk as the person who was written in is unable to do the task. There are time constraints as the MS-22 needs to be signed and sent into the State. The Board said to contact Melissa Clark, staff member at SMHS, to see if she would be willing to takeover the job.

### **Minutes:**

Hershel Strickland moved to accept the minutes of March 5, 2009.  
Kim Denney seconded the motion.  
Vote was unanimous.

### **Public Forum:**

None

### **Non-Public Session:**

Hershel Strickland moved to go into non-public session under RSA 91-A:3 II (a) at 7:13 p.m.  
Judy Trow seconded the motion.  
Vote was unanimous

Roll Call: Hershel Strickland, Kim Denney, Shaun Carroll, Judy Trow  
Edward Bailey arrived at 7:20 p.m.

Judy Trow moved to come back into public session at 7:49 p.m.  
Hershel Strickland seconded the motion.  
Vote was unanimous.

Judy Trow moved to retain Sean Moynihan as the SMHS principal from July 2009-2012 under a three-year rolling contract.  
Edward Bailey seconded the motion.  
Vote was unanimous.

### **Harvard Model Congress:**

Marcia Spencer presented what the Harvard Model Congress is to the Board and handed out certificates to three students who won awards at this year's Harvard Model Congress. See handout of participating schools. Eleven students from SMHS attended. The recipients were as follows:

Gina Gioldassis – Member of the Press in the West Wing  
Nadia Chait – Lobbyist  
Alex Berube (First Yr.) – Democrat from Florida

### **Preschool Update:**

Terra Geer presented the Preschool that will begin next year in SAU #85. The Preschool will run from 8:30 – 11:30 a.m. M-F. More than 50% of the student population will be typical three, four and five year olds. Parents may choose from two, three or five days slots. In all there will be twelve students with seven typical and five special needs. They

have received seventeen applications for the Preschool Teaching position. The position will be a .8 with the teacher staying all day three days and leaving early on two.

Terra said she would like the Board's input as to how to choose students for the open slots. (See Handout) The Board said they will discuss and come back with a decision at the May 6, 2009 meeting.

### **Superintendent Communications:**

Brendan Minnihan told the Board that retired Superintendent Bill Mealey's wife had passed away. Calling hours are April 2, 2009 1-3 p.m. or 6-9 p.m. The funeral will be held on April 3, 2009, 10 a.m. at St. Patrick's Church in Newport, NH.

The Board needs to approve the graduation date of June 19, 2009.  
Hershel Strickland moved to approve the June 19, 2009 graduation date.  
Edward Bailey seconded the motion.  
Vote was unanimous.

There was an incident last Friday at SCES with a little boy who was having difficulty breathing. He was rushed to Dartmouth, but by the end of the day was fine. The mother commended the staff for their quick thinking and actions.

A Ford Truck has been purchased for the building and grounds department to replace the old one. (See Handout for specifications). The total cost was \$16,269.00. The Board requested that the maintenance department make every effort to keep this truck undercover, preferably in the garage underneath SMHS.

The MS-22 still needed to be signed. The Board signed it.

There has been some competitive bidding on Sunapee's new school bus. A new bus will be paid for after July 1<sup>st</sup>.

The new dropout rate calculations were handed out to the Board. (See Handout) These rates were as of the 07-08 school year.

The 09-10 calendar was changed. The last day of school was moved by one day due to an error in another month of the calendar.

On June 13, 2009 at the Radisson Hotel, the NH "Ed-ies" Awards will take place. This honors nurses, teachers and principals. Sean Moynihan will be honored as he was named Principal of the Year this past school year.

### **Program Proposal:**

Sean Moynihan presented Tom Coverdale's proposal for an Outdoor Program. (See Handout) The Board was told that the school district is insured for trips such as this if

there is an accident. The Board said they would like female participation if they can find a female chaperone to join.

Hershel Strickland moved to approve the Outdoor Program with the condition that if a significant number of females would like to attend they will get the chance to do so. Also, all specifics will go through Sean Moynihan first for him to review and approve. Edward Bailey seconded the motion.  
Vote was unanimous.

### **Soccer Field:**

Judy Trow explained that eleven townspeople came to her asking if the soccer field behind SMHS could be named for Guy Alexander who donated the land there for SMHS to be built on. She has researched the other fields and they are all named, but this one.

Hershel Strickland moved to name the soccer field Guy Alexander field.  
Edward Bailey seconded the motion.  
Vote was unanimous.

Sean Moynihan said he will have a sign made for the scoreboard and then will plan on a dedication either in the spring or fall of this year. He will show the Board what the sign will look like at the next meeting.

### **Blodgett Property:**

Brendan Minnihan said he was planning on presenting the conceptual plans to the Planning Board on April 2, 2009, but will reschedule the meeting given the recent vote.

### **Financial and Manifest:**

Mike Trojano said he would skip the financial forecast as not all the data was available. He presented to the Board the changes they would like to make to manifest procedures. (See Handout) The Board reviewed and discussed.

Hershel Strickland moved to accept the new manifest procedures as of July 1, 2009.  
Edward Bailey seconded the motion.  
Vote was unanimous.

Mike Trojano also spoke to the Board about consolidating accounts to make reporting easier and more efficient. (See Handout)

Hershel Strickland moved to consolidate accounts presented.  
Edward Bailey seconded the motion.  
Vote was unanimous.

### **Manifest:**

Mike Trojano presented the manifest below:

Payroll - \$182,357.73

A/P - \$ 48,508.39

Hershel Strickland moved to accept the manifest as presented.

Edward Bailey seconded the motion.

Vote was unanimous.

### **Teacher Renominations:**

Brendan Minnihan handed out this list of teacher renominations to the Board.

Hershel Strickland moved to accept the 09-10 teacher renominations.

Judy Trow seconded the motion.

Vote was unanimous.

### **CIP Update:**

Shaun Carroll said that he, Brendan Minnihan, Mike Trojano and others checked on both schools and what upgrades are going to be needed over the next few years.

Brendan Minnihan said he and Mike Trojano have made a report and will be presenting it to the Board at the next meeting.

### **EHB – Data Retention:**

This was the second reading of this policy. Time limits have not been reached on emails.

Hershel Strickland moved to approve EHB.

Edward Bailey seconded the motion.

Vote was unanimous.

### **Agenda for May 6, 2009:**

- Preschool Update
- Soccer Field Sign
- Blodgett Property Update
- Financial Forecasts
- SCES – Everyday Math
- Report on school upgrades

**Adjournment:**

Hershel Strickland moved to adjourn the school board meeting at 9:20 p.m.

Judy Trow seconded the motion.

Vote was unanimous.

Submitted By

Kate Dunlap

Sunapee School Board Secretary