

# Sunapee School Board Meeting

## SMHS Music Room

October 5, 2016

### Call to Order:

School Board Chair Carroll called the School Board meeting to order at 7:00 p.m.

### Roll Call:

Shaun Carroll, Jr.

Paul Skarin

Brian Garland

Heather Furlong

April Royce

### Others Present:

Russell Holden, Superintendent

Kelly Wessells, Business Administrator

Sean Moynihan, SMHS Principal

Meagan Reed, SMHS Asst. Principal

Jodi Bergen, SCES Principal

Terra Geer, Director of Student Services

Ray Palin, Director of Technology

### Pledge/Moment of Silence:

The Pledge of Allegiance was led by Sean Moynihan and a moment of silence was led by Board Chair Carroll.

### Minutes:

Superintendent Holden noted that there was a request from John Brandolini to add a piece specific to what he said at the public portion of the September 7, 2016 minutes. The Board reviewed his request and agreed to add it as an addendum.

April Royce moved to approve the minutes of the School Board meeting of September 7, 2016 with addendum as presented.

Brian Garland seconded the motion.

Vote unanimous.

### Agenda Review:

Superintendent Holden added Action item “G” – Approve Retirement Request. He then asked to move action item “E” – Appoint Proposed Student Representative, to now.

### Appoint Proposed Student Representative:

Heather Furlong moved to approve Jackie Balch as the new student representative on the School Board for the 2016-2017 school year.

April Royce seconded the motion.

Vote unanimous.

Heather Furlong gave an overview of the student representative selection process.

### Public Forum:

None

### World Language Curriculum Update (Nicole Chartier and Andrea Redican):

Nicole Chartier (Spanish teacher) and Andrea Redican (French teacher) gave the following presentation to the Board:

- There are five levels of each language starting with language discovery in the sixth grade. There are no language classes in seventh grade, but they begin again in eighth.
- Both the Spanish and the French classes are now on Twitter.
- In the State of NH there are no State mandated standards for languages; Sunapee has adopted ACTFL (American Council on Teaching Foreign Languages) standards.
- The Spanish and French classes plan collaborative lessons together.
- Between 80%-90% of Sunapee students enroll in foreign languages courses. About a third are French and two-thirds are Spanish.

### Family and Consumer Science – Joyce Murphy-Gale:

Joyce Murphy-Gale gave the following presentation to the Board with the help of three of her students:

- Joyce gave an overview of the program and explained that it used to be called “Home Economics.”
- In seventh and eighth grade, students have the choice of either taking Hello Kitchen, about nutrition and wellness, or That’s Life, which is in collaboration with guidance about education and career choices.
- In high school, students can either take Fashion and Interior Design or Food Preparation.

- Three students explained what they have been learning in Food Preparation, including making salsa and canning. They gave out canned salsa to the audience.

#### SCES Update:

Jodi Bergen gave the Board the following good news:

- Kindergarten and first grade went to an apple orchard in coordination with their units on natural resources and plants.
- The fifth grade participated in a program put on by the LSPA today at Mt. Sunapee.
- The third grade will be going to the Fort at #4 in a couple of weeks as part of their colonial unit.
- The Chowder Challenge was a great success a couple of weeks ago. Mountain Spirits Tavern came in first, Peter Christian's Tavern second, and Suna Restaurant at third. 11 restaurants are signed up to compete next year.
- The Cardboard Challenge is tomorrow night at the Sherburne Gym from 6:00 – 7:00 p.m. Students were challenged to make games, structures, or costumes out of cardboard and other household items.
- A fourth grade student has organized a cereal drive for the food pantry. SCES will be collecting through October and will deliver to the food pantry as part of their Halloween celebration on October 31<sup>st</sup>.
- The Chess Club and Drama Club have both begun with 15 joining chess and 24 joining drama.

#### SMHS Update:

Sean Moynihan gave the Board the following good news:

- Starting this year, students will now be able to take classes through the Dartmouth College Special Community Student Program.
- Spirit week just ended.
- Nature's Classroom just returned safely.
- Tonight is Senior College Night.

#### Superintendent's Report:

Enrollment numbers as of October 1<sup>st</sup> are 430. Last year it was 428, in 2014 it was 419, and in 2013 it was 426. Superintendent Holden stated he has spoken with the Town of Sunapee's planning/zoning/real estate person and they stated the population has plateaued, so the District should maintain population.

This Friday is Professional Development Day. Mary Howard will be coming to SCES. The teachers at SMHS will be taking field trips to local businesses in the community.

The next Superintendent's Forum is tentatively scheduled for October 26, 2016. He is waiting for confirmation from the Abbott Library that there is room.

He was visited by Homeland Security because of the exchange student program that was approved at a previous Board meeting. He had to take five-seven hours of training to become the Primary School Official to be able to accept exchange students. He is now certified.

Proposed Policies:

*First Reading*

BEDG-R Access to Minutes and Public Records

BEDH Public Participation at Board Meetings

EEA Student Transportation Services

EF Food Service Management

IHBAA Evaluation Requirements for Children with Specific Learning Disabilities

IKF High School Graduation Policy

KED Facilities or Services – Grievance Procedure

IHCA Summer Activities

Superintendent Holden reviewed the where and why there were changes in each policy. The Board debated changes in policy BEDH.

Heather Furlong moved to approve the first reading of the policies presented.

April Royce seconded the motion.

Vote unanimous.

*Second Reading*

BDB Board Officers

BEDC Quorum

BEDC-R Rule and Regulation on Electronic Participation in School Board Meetings

JQ Students Fees, Fines and Charges

April Royce moved to approve the second reading of the policies presented.

Brian Garland seconded the motion.

Vote unanimous.

*Revised*

EBBC Emergency Care and First Aid

*Rescinded*

ACE Procedural Safeguard: Non-Discrimination on the Basis of Handicap/Disability  
IHBA Program for Pupils with Disabilities  
IHBAB Special Education Evaluations  
IHBAB-R Special Education Evaluation Procedure

Heather Furlong moved to approve the revision and rescinding of the policies presented.  
April Royce seconded the motion.  
Vote unanimous.

Approve the Proposed Field Trips:

Principal Moynihan explained that he is looking for approval for the French trip to Quebec and the Close-up trip.

April Royce moved to approve the trip to Quebec and Close-up trip as presented.  
Paul Skarin seconded the motion.  
Vote unanimous.

Approve Proposed Budget Calendar:

Paul Skarin moved to approve the proposed 2016-2017 budget calendar as presented.  
Heather Furlong seconded the motion.  
Vote unanimous.

Set Date for Board Retreat:

Brian Garland moved to approve Superintendent Holden to email three or four dates to the Board members to choose for a Board Retreat date.  
Paul Skarin seconded the motion.  
Vote unanimous.

Set Date for CIP Walk About:

Superintendent Holden will work with April Royce and Heather Furlong on a date for the three of them and Matt Bouranis to walk through the schools. Both Board members stated Tuesdays and Wednesdays work best.

Approve Proposed Primex CAP Program:

Business Administrator Wessells stated that as of July 1, 2016 Primex became the District's insurance carrier. She is asking for the Board's approval to sign a contract to commit with

Primex for two years. By doing this, the District's Workman's Compensation rate cannot go above 10% and liability cannot increase above 9%. The District rates can come in lower, but will not be able to go above the contracted rates.

April Royce moved to approve the signing of a two-year commitment with Primex with the 10% Workman's Compensation rate and the 9% liability rate.

Heather Furlong seconded the motion.

Vote unanimous.

#### Approval of Retirement Request:

Paul Skarin moved to approve the retirement request for Michael Kennedy in June of 2018.

April Royce seconded the motion.

Vote unanimous.

#### SCES Facility Committee Update:

Superintendent Holden stated the committee met in September; Paul Skarin and Heather Furlong were representatives from the Board. Dan Bisson from Harriman Architects attended as well as Principal Bergen and Facilities Director Bouranis. Facilities Director Bouranis is compiling a list of what needs to be done. The group would like to then create an exit poll to be given out during the school/town elections. Then the committee can make a recommendation to the Board based on the findings from the exit poll.

#### Strategic Planning Update:

Superintendent Holden stated that five teachers, community members from SCES and SMHS, administration, two Board members and John Kennedy from NESDEC have gotten together to discuss the next steps.

Focus groups will be held on November 9<sup>th</sup> and 10<sup>th</sup>, with fifth-eighth grade students, teachers and parents on the 9<sup>th</sup> and ninth-twelfth grade students and community members on the 10<sup>th</sup>. If a member of the focus group cannot make one night, they can come on a different night, but they have to state what constituency they belong to. A Board member stated that the 10<sup>th</sup> is the same night as the SMHS play. Superintendent Holden said he will see about the conflict.

The Strategic Planning Committee will not meet again until somewhere between December-February; they need the results from the focus groups for discussion.

#### Community Conversations October 20<sup>th</sup> Abbott Library:

Superintendent Holden stated this meeting is in response to the Youth Risk Behavioral Survey in the spring. He has invited community drug and alcohol counselors to come and speak. It will begin at 6:00 p.m.

Manifest:

April Royce moved to approve A/P manifest:

- 2017-06 - \$235,772.82
- 2017-07 - \$97,982.60
- 2017-07.1 - \$3,200.00

April Royce moved to approve payroll manifest:

- 2017-06 - \$150,627.22

Paul Skarin seconded the motion.

Vote unanimous.

Public Forum:

**Jodi Manson**, Young Hill Rd., stated to Board Chair Carroll that she has never seen a member of public be disrespectful during public forum to the Board. She stated that disagreeing and being passionate does not mean disrespectful.

Agenda for November 2, 2016:

- State test results
- Policies
- Budget binders
- Advisory Budget Committee Update

Non-Public Session:

Please see non-public minutes.

Adjournment:

April Royce moved to adjourn at 9:22 p.m.

Heather Furlong seconded the motion.

Vote unanimous.

Respectfully Submitted by,  
Kate O'Connor  
School Board Secretary